

वार्षिक प्रशिक्षण कार्यक्रम
Annual Training Programme
(2019-20)



क्षेत्रीय रेल प्रशिक्षण संस्थान
ZONAL RAILWAY TRAINING INSTITUTE

पूर्व रेलवे, भूली, धनबाद
EASTERN RAILWAY, BHULI, DHANBAD

Website : www.zrtibhuli.com

ANNUAL TRAINING PROGRAMME (2019-20)

ZRTI, BHULI DHANBAD

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GENERAL INFORMATION & INSTRUCTIONS

1. Staff may be nominated as per the seat allotment to avoid wastage of training capacity. It may also be noted that in case the Divisional /Units, HQs and other training centers fail to spare sufficient number of trainees for a course, the subject course is liable to be cancelled. Hence, action may please be taken well in advance accordingly to avoid cancellation of courses.
2. The staff being sent for training should report at ZRTI one day in advance from the date of commencement of training. The trainees should be advised to report to Hostel Supdt, ZRTI /Bhuli , in hostel no 2 , preferably between 8.00 hrs to 17 00 hrs .
3. In the spare letter of staff booked for training (Ref /Prom) particulars of Design. HQ, Division. Rate of Pay, Date of Birth, and PF no. Father's Name, whether SC /ST, particulars of Passes /PTOs and CL /LAP of individual trainees should be mentioned clearly.
4. The back ground / history regarding working performance of staff ,especially for safety category staff , should be sent with the sparing letter when booked to ZRTI , detailing weak and strong areas of his working , so that training may be imparted accordingly.
5. It has been decided by the competent authority that after completion of refresher courses, the safety category staff of E.Rly & E.C. Rly shall continue three days more training for Safety Camp at ZRTI /Bhuli.
6. Except for ALP /LP , in all other categories , only that staff who has been empanelled for promotion by the Sr DPOs , in their respective Divisions , should be booked for Initial /Promotional training .
7. Candidate should be spared with proper sparing format along with the sparing letter from concerned Units /Divisional /Depot /HQ and individual ORS cheque Pass. Candidates should also bring two recent stamp size photographs positively.
8. While sending candidates for Initial /Promotional Course training, guidelines issued in this office confidential letter no ZRTI /Trg .Policy /05 dated 20.09.2005 should be complied.

Examination

1. Examination is held at end of each course as per schedule.
2. As per laid down procedure answer can be given either in English or in Hindi.
3. Extracts from the Manual on Management issued by Rly. Bd is appended below regarding rules applicable for Train passing /Train Running staff failing twice in prescribed Refresher Course :-
“ 5.5.2.2 – Staff employed in Train passing /Train running duties, like Station Masters, Cabin master, Cabin Man, Guards and Drivers must pass an appropriate examination at the end of periodical refresher course. In case he fails to pass the prescribed examination Special arrangement will be made by the Rly. Administration to repeat the refresher course immediately or after a short period , the staff being granted leave as due to cover the intervening period or temporarily deployed in others jobs.

However, if they fail in second attempt also, they would be absorbed in an alternate category. An employee so absorbed in an alternate category is allowed to undertake further course at interval of not less than six months, but such a course is to be taken by the employee availing his / her own leave. On passing the Refresher course examination such staff are reabsorbed in the original category on the occurrence of the first vacancy at the end of prescribed Refresher course “ **A driver , who also fails twice in the prescribed refresher course , is to be deployed as Shunter without giving any refresher course prescribed for the Shunter “**

4. **Failed Trainees** can see their evaluated Answer sheets if they so desire. Subsequently, if the trainee finds an error in totaling of marks or any answer being left unevaluated, may submit a written application in this regard within one month of the result. For transportation / Commercial Refresher Course the application may be submitted within three days.
5. Pass marks in respect of examination will be as under :-

Safety Category -	60%	Non Safety Category -	50%
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Pay, TA, Pass etc :-

1. Divisions are required to make necessary arrangements as per system in vogue for payments of the pay and allowance of their staff booked for training at ZRTI /Bhuli.
2. Return journey ORS pass with the date of validity extended for seven days beyond termination of the course must be given to the Refresher /Promotional trainees.
3. No ORS return journey pass will be issued to the trainees from this end .
4. Normally, trainees are not allowed to leave ZRTI on Holidays and Sundays.
5. 90% attendance is essential for appearing in the examination.

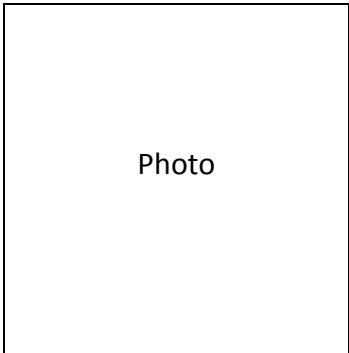
DRESS.

- i. Trainees must wear their respective uniforms during class hours at ZRTI /Bhuli.
- ii. Newly recruited staff and staff who do not have any prescribed uniform shall wear white shirt and khakhi trousers (For male trainees).The Uniform for lady trainees is white Salwar –Shamij or Saree.

YOGA & MEDITATION : To combat tension, anxiety & to improve the level of concentration and alertness of the staff, Yoga Training is imparted as per directives issued by Rly Board. Yoga classes are regularly held for the nominated courses in the ground of the Administrative building from 05.30 to 6.30 Hrs and 6.30Hrs to 07.30 Hrs.

FORMAT FOR TRAINING OF STAFF AT ZRTI / BHULI.

1. Name of the trainee (In Block Letters)
2. Father/Husband's Name (In Block Letters)
3. Designation:
4. HQ/Divn:
5. Level of Pay:
6. Basic Pay:
7. PF A/c no:
8. DOB:
9. DOA:
10. Qualification:
11. Name of the Course : Duration , from -----to-----
 - (a) Spl order for:
 - (b) Refresher Course:
 - (c) Promotion for:
 - (d) Initial for :
12. Duration of last course ,attended from ----- to -----
 - (a) Refresher: Passed / Failed
 - (b) Promotion: Passed / Failed
 - (c) Initial: Passed /Failed
13. How many times he /she has attended the course (for the failed candidate only)
Duration (i) from.....to..... (ii) from..... to
(iii) from to
14. Appointed in Rly , initially as -----Mode of Apptt.-.....
15. CL due:
16. LAP due:
17. Special activities, if any:
 - (a) Sports :- Indoor /Outdoor games
 - (b) Cultural : Song /Musical Instruments
 - (c) Others:
18. Feed Back from the field unit on the performance of the staff:
19. ORS cheque pass No -----Date-----
Issued by -----



Signature of the Trainee
(To be attested by the
Controlling Authority)

Signature of the
Controlling Authority with stamp

JOINT PROCEDURE ORDER FOR BOOKING OF STAFF TO ZRTI /

BHULI FOR TRAINING COURSES

(Ref---CTPM/ER'No.TG.398/JPO(Optg)/07 dated 24.05.2007)

1. The staff reporting for training at ZRTI /Bhuli, Dhanbad must bring duly filled up sparing format, as per the standard format given in the "Annual Training Programme 2019-20 issued by Principal /ZRTI /Bhuli, Dhanbad. A release letter separately issued by the sparing authority, should be attached to the said sparing format (Copy of format enclosed).
2. Release letter should contain photograph /photo identity card of the staff duly attested by sparing authority. Besides, holograms should be pasted on office orders for training courses (Initial /Promotional).
3. All the staff booked for training should be issued with individual return journey ORS cheque pass, except in case of SMs (Initial /Promotional) course where the course duration is more than 02 months .
4. Prior to booking of staff for initial /promotional /special courses at ZRTI/Bhuli, a copy of the said office order (Promotional /Recruitment)i.e. in case of Promotion copy of Promotion order and in case of Initial, copy of appointment letter /letter of de-categorization etc.) in original and duly attested photograph of trainee shall be sent confidentially ,well in –advance to ZRTI /Bhuli through special messenger.
5. In case of drivers, where it is not always possible to send the copy of the promotion order, a letter listing the name of the candidates alongwith attested passport /stamp size photograph, attested specimen signature of the concerned candidates and concerned Branch Officer`s letter of booking for training should be sent confidentially in a sealed cover to ZRTI /Bhuli /Dhanbad by the Tech. Training School / Divisions /Station/Unit /Depot /Headquarters etc.
6. After completion of their training at ZRTI /Bhuli, when the staff report back to their previous place of working, the genuineness of the person should be verified by respective unit in –charge .
7. On the completion of Initial /Promotional /Spl. course, ZRTI Bhuli shall confirm the respective Units /Divns. /Workshops/Hd Qrs. regarding the staff who underwent training at ZRTI /Bhuli, Dhanbad through special Messenger in prescribed format. In case any discrepancy is noted, it should immediately be brought to the notice for necessary corrective action.

SD/

CTPM/ER

SD/

CPO (A)

SD/

/ER

Principal/ZRTI/Bhuli

TRANSPORTATION

DETAILS OF TRAINING COURSES

1. Refresher course- Assistant Loco Pilot/Shunter.

No. of courses planned =	13	Class Room Strength =	70
No. of Staff to be Trained =	910	No. of Working Days=	7+3=10

Allotment of Seats to Divisions.

East Central Railway			Eastern Railway				Total
DHN	MGS	DNR	HWH	SDAH	ASN	MLDT	
10	10	10	10	10	10	10	70

Training Programme.

Sl.No.	Course Code	From	To	Sl. No.	Course Code	From	TO
1	R/01/01/19	16.04.19	27.04.19	8	R/01/08/19	05.11.19	16.11.19
2	R/01/02/19	14.05.19	24.05.19	9	R/01/09/19	03.12.19	13.12.19
3	R/01/03/19	11.06.19	21.06.19	10	R/01/10/19	31.12.19	10.01.20
4	R/01/04/19	09.07.19	19.07.19	11	R/01/11/19	28.01.20	07.02.20
5	R/01/05/19	05.08.19	17.08.19	12	R/01/12/19	25.02.20	06.03.20
6	R/01/06/19	02.09.19	12.09.19	13	R/01/13/19	21.03.20	01.04.20
7	R/01/07/19	09.10.19	19.10.19				

1. Refresher course- Loco Pilot/Tower Wagon Driver/Track Machine Operator.

No. of courses planned =	13	Class Room Strength =	70
No. of Staff to be Trained =	910	No. of Working Days=	6+3=9

Allotment of Seats to Divisions.

East Central Railway			Eastern Railway				Total
DHN	MGS	DNR	HWH	SDAH	ASN	MLDT	
10	10	10	10	10	10	10	70

Training Programme.

Sl.No.	Course Code	From	To	Sl. No.	Course Code	From	TO
1	R/02/01/19	02.04.19	11.04.19	8	R/02/08/19	22.10.19	04.11.19
2	R/02/02/19	30.04.19	09.05.19	9	R/02/09/19	19.11.19	28.11.19
3	R/02/03/19	28.05.19	07.06.19	10	R/02/10/19	17.12.19	27.12.19
4	R/02/04/19	25.06.19	04.07.19	11	R/02/11/19	14.01.20	23.01.20
5	R/02/05/19	23.07.19	01.08.19	12	R/02/12/19	12.02.20	21.02.20
6	R/02/06/19	20.08.19	29.08.19	13	R/02/13/19	13.03.20	23.03.20
7	R/02/07/19	17.09.19	26.09.19				

3.Refresher course- Guard.

No. of courses planned =	18	Class Room Strength =	70
No. of Staff to be Trained =	1260	No. of Working Days =	9+3=12

Allotment of Seats to Divisions.

East Central Railway			Eastern Railway				Total
DHN	MGS	DNR	HWH	SDAH	ASN	MLDT	
10	10	10	10	10	10	10	70

Training Programme.

Sl.No.	Course Code	From	To	Sl. No.	Course Code	From	TO
1	R/03/01/19	03.04.19	16.04.19	10	R/03/10/19	12.09.19	25.09.19
2	R/03/02/19	24.04.19	07.05.19	11	R/03/11/19	09.10.19	22.10.19
3	R/03/03/19	09.05.19	22.05.19	12	R/03/12/19	13.11.19	26.11.19
4	R/03/04/19	29.05.19	12.06.19	13	R/03/13/19	27.11.19	10.12.19
5	R/03/05/19	19.06.19	02.07.19	14	R/03/14/19	18.12.19	01.01.20
6	R/03/06/19	04.07.19	17.07.19	15	R/03/15/19	08.01.20	21.01.20
7	R/03/07/19	24.07.19	06.08.19	16	R/03/16/19	29.01.20	11.02.20
8	R/03/08/19	13.08.19	27.08.19	17	R/03/17/19	19.02.20	03.03.20
9	R/03/09/19	28.08.19	10.09.19	18	R/03/18/19	12.03.20	25.03.20

4.Refresher course- Station Master/Station Manager/YM/CYM/TI(M).

No. of courses planned =	16	Class Room Strength =	70
No. of Staff to be Trained =	1120	No. of Working Days =	12+3=15

Allotment of Seats to Divisions.

East Central Railway			Eastern Railway				Total
DHN	MGS	DNR	HWH	SDAH	ASN	MLDT	
10	10	10	10	10	10	10	70

Training Programme.

Sl.No.	Course Code	From	To	Sl. No.	Course Code	From	TO
1	R/04/01/19	04.04.19	22.04.19	9	R/04/09/19	09.10.19	25.10.19
2	R/04/02/19	25.04.19	11.05.19	10	R/04/10/19	31.10.19	19.11.19
3	R/04/03/19	16.05.19	01.06.19	11	R/04/11/19	21.11.19	07.12.19
4	R/04/04/19	06.06.19	22.06.19	12	R/04/12/19	12.12.19	30.12.19
5	R/04/05/19	27.06.19	13.07.19	13	R/04/13/19	02.01.20	18.01.20
6	R/04/06/19	18.07.19	03.08.19	14	R/04/14/19	23.01.20	08.02.20
7	R/04/07/19	08.08.19	27.08.19	15	R/04/15/19	13.02.20	29.02.20
8	R/04/08/19	29.08.19	14.09.19	16	R/04/16/19	05.03.20	24.03.20

5. Refresher course- Cabin Master.

No. of courses planned =	4	Class Room Strength =	70
No. of Staff to be Trained =	280	No. of Working Days =	9+3=12

Allotment of Seats to Divisions.

East Central Railway			Eastern Railway				Total
DHN	MGS	DNR	HWH	SDAH	ASN	MLDT	
10	10	10	10	10	10	10	70

Training Programme.

Sl.No.	Course Code	From	To	Sl. No.	Course Code	From	TO
1	R/05/01/19	10.06.19	22.06.19	3	R/05/03/19	16.12.19	30.12.19
2	R/05/02/19	16.09.19	28.09.19	4	R/05/04/19	17.02.20	29.02.20

6. Refresher course- Chief Controller, Section Controller.

No. of courses planned =	6	Class Room Strength =	35
No. of Staff to be Trained =	210	No. of Working Days =	6+3=9

Allotment of Seats to Divisions.

East Central Railway			Eastern Railway				Total
DHN	MGS	DNR	HWH	SDAH	ASN	MLDT	
5	5	5	5	5	5	5	35

Training Programme.

Sl.No.	Course Code	From	To	Sl. No.	Course Code	From	TO
1	R/06/01/19	13.05.19	22.05.19	4	R/06/04/19	13.11.19	22.11.19
2	R/06/02/19	15.07.19	24.07.19	5	R/06/05/19	13.01.20	22.01.20
3	R/06/03/19	16.09.19	25.09.19	6	R/06/06/19	16.03.20	25.03.20

7. Initial/Promotion- Station Master.

No. of courses planned =	6	Class Room Strength =	70
No. of Staff to be Trained =	420	No. of Working Days =	75

Allotment of Seats to Divisions.

East Central Railway			Eastern Railway				Total
DHN	MGS	DNR	HWH	SDAH	ASN	MLDT	
10	10	10	10	10	10	10	70

Training Programme.

Sl.No.	Course Code	From	To	Sl. No.	Course Code	From	TO
1	IP/07/01/19	08.04.19	05.07.19	4	IP/07/04/19	14.10.19	14.01.20
2	IP/07/02/19	17.06.19	13.09.19	5	IP/07/05/19	25.11.19	20.02.20
3	IP/07/03/19	30.07.19	04.11.19	6	IP/07/06/19	20.01.20	17.04.20

8. Initial/Promotion- Assistant Loco Pilot/Tower wagon Driver.

No. of courses planned =	10	Class Room Strength =	70
No. of Staff to be Trained =	700	No. of Working Days =	24 for ALP 25 for TWD

Allotment of Seats to Divisions.

East Central Railway			Eastern Railway				Total
DHN	MGS	DNR	HWH	SDAH	ASN	MLDT	
10	10	10	10	10	10	10	70

Training Programme.

Sl.No.	Course Code	From	To	Sl. No.	Course Code	From	TO
1	IP/08/01/19	05.04.19	03.05.19	6	IP/08/06/18	13.09.19	15.10.18
2	IP/08/02/19	10.05.19	07.06.19	7	IP/08/07/18	18.10.19	19.11.18
3	IP/08/03/19	14.06.19	11.07.19	8	IP/08/08/18	29.11.19	27.12.19
4	IP/08/04/19	12.07.19	08.08.19	9	IP/08/09/18	03.01.20	30.01.20
5	IP/08/05/19	16.08.19	12.09.19	10	IP/08/10/18	07.02.20	05.03.20

TWD trainees will attend course on above commencing dates but they have to remain one day more.

9. Initial/Promotion- Cabin Master

No. of courses planned =	3	Class Room Strength =	35
No. of Staff to be Trained =	105	No. of Working Days =	24

Allotment of Seats to Divisions.

East Central Railway			Eastern Railway				Total
DHN	MGS	DNR	HWH	SDAH	ASN	MLDT	
5	5	5	5	5	5	5	35

Training Programme.

Sl.No.	Course Code	From	To	Sl. No.	Course Code	From	TO
1	IP/09/01/19	15.04.19	13.05.19	3	IP/09/03/19	09.12.19	06.01.20
2	IP/09/02/19	05.08.19	03.09.19				

10. Initial/Promotion- Goods Guard

No. of courses planned =	6	Class Room Strength =	70
No. of Staff to be Trained =	420	No. of Working Days =	30

Allotment of Seats to Divisions.

East Central Railway			Eastern Railway				Total
DHN	MGS	DNR	HWH	SDAH	ASN	MLDT	
10	10	10	10	10	10	10	70

Training Programme.

Sl.No.	Course Code	From	To	Sl. No.	Course Code	From	TO
1	IP/10/01/19	01.04.19	06.05.19	4	IP/10/04/18	21.10.19	28.11.19
2	IP/10/02/19	10.06.19	13.07.19	5	IP/10/05/18	16.12.19	20.01.20
3	IP/10/03/19	05.08.19	10.09.19	6	IP/10/06/18	17.02.20	24.03.20

11. Initial/Promotion- Trains Clerk.

No. of courses planned =	3	Class Room Strength =	35
No. of Staff to be Trained =	105	No. of Working Days =	18

Allotment of Seats to Divisions.

East Central Railway			Eastern Railway				Total
DHN	MGS	DNR	HWH	SDAH	ASN	MLDT	
5	5	5	5	5	5	5	35

Training Programme.

Sl.No.	Course Code	From	To	Sl. No.	Course Code	From	TO
1	IP/11/01/19	20.05.19	10.06.19	3	IP/11/03/19	03.02.20	22.02.20
2	IP/11/02/19	23.09.19	17.10.19				

12. Promotion- loco Pilot

No. of courses planned =	6	Class Room Strength =	70
No. of Staff to be Trained =	420	No. of Working Days =	25

Allotment of Seats to Divisions.

East Central Railway			Eastern Railway				Total
DHN	MGS	DNR	HWH	SDAH	ASN	MLDT	
10	10	10	10	10	10	10	70

Training Programme.

Sl.No.	Course Code	From	To	Sl. No.	Course Code	From	TO
1	P/12/01/19	22.04.19	20.05.19	4	P/12/04/19	21.10.19	22.11.19
2	P/12/02/19	17.06.19	15.07.19	5	P/12/05/19	16.12.19	14.01.20
3	P/12/03/19	13.08.19	11.09.19	6	P/12/06/19	03.02.20	02.03.20

13. Promotion- loco Pilot (Goods to Passenger)

No. of courses planned =	6	Class Room Strength =	70
No. of Staff to be Trained =	420	No. of Working Days =	13 for LP/E 15 for LP/DSL

Allotment of Seats to Divisions.

East Central Railway			Eastern Railway				Total
DHN	MGS	DNR	HWH	SDAH	ASN	MLDT	
10	10	10	10	10	10	10	70

Training Programme.

Sl.No.	Course Code	From	To	
1	P/13/01/19	27.05.19	11.06.19	LP/E
			13.06.19	LP/D
2	P/13/02/19	22.07.19	05.08.19	LP/E
			07.08.19	LP/D
3	P/13/03/19	16.09.19	30.09.19	LP/E
			03.10.19	LP/D
4	P/13/04/19	25.11.19	09.12.19	LP/E
			11.12.19	LP/D
5	P/13/05/19	20.01.20	03.02.20	LP/E
			05.02.20	LP/D
6	P/13/06/19	16.03.20	30.03.20	LP/E
			01.04.20	LP/D

14. Initial/Promotion- .Track Machine operator(TT Supervisor)

No. of courses planned =	6	Class Room Strength =	35
No. of Staff to be Trained =	210	No. of Working Days =	12

Allotment of Seats to Divisions.

DHN	MGS	DNR	HWH	SDAH	ASN	MLDT	
5	5	5	5	5	5	5	35

Training Programme.

Sl.No.	Course Code	From	To
1	P/14/01/19	27.05.19	10.06.19
2	P/14/02/19	22.07.19	03.08.19
3	P/14/03/19	16.09.19	28.09.19
4	P/14/04/19	25.11.19	07.12.19
5	P/14/05/19	20.01.20	01.02.20
6	P/14/06/19	16.03.20	28.03.20

15.Initial/Promotion- Traffic Apprentice.

No. of courses planned =	04	Class Room Strength =	35
No. of Staff to be Trained =	140	No. of Working Days =	Ph-I=75 Ph-II=30 Ph-III=30 Ph-IV=32

Allotment of Seats to Divisions.

East Central Railway			Eastern Railway				Total
DHN	MGS	DNR	HWH	SDAH	ASN	MLDT	
5	5	5	5	5	5	5	35

Training Programme.

Sl.No.	Course Code	From	To	Sl. No.	Course Code	From	TO
1	IP/15/01/19 Ph-I (SM)	08.04.19	05.07.19	3	IP/15/03/19 Ph-III(Control)	09.10.19	16.11.19
2	IP/15/02/19 Ph-II(Guard)	05.08.19	10.09.19	4	IP/15/04/19 Ph-IV(Mgmt. & Others)	13.01.20	18.02.20

Note : (1) Traffic Apprentice selected departmentally from Station Master will attend training course from phase-II onwards. They will not attend Phase-I

(2) Traffic Apprentice selected departmentally from Guard will attend Phase-I, III & IV. They will not be required to attend Phase-II.

(3) Traffic Apprentice failed in SM/ Guard phase will attend the repeat course of the respective category. Repeat course for Phase III and IV will be arranged as per requirement.

16. Promotion : GUARD (Goods-Passenger)

No. of courses planned	05	Class Room Strength=	70
No. of Staff to be Trained=	350	No. of Working Days=	12

Allotment of Seats to Divisions.

East Central Railway			Eastern Railway				Total
DHN	MGS	DNR	HWH	SDAH	ASN	MLDT	
10	10	10	10	10	10	10	70

Training Programme :-

Sl.No.	Course Code	From	To	Sl.No.	Course Code	From	To
1	P/16/01/19	03.04.19	16.04.19	4	P/16/04/19	16.09.19	28.09.19
2	P/16/02/19	13.05.19	25.05.19	5	P/16/05/19	02.12.19	14.12.19
3.	P/16/03/19	22.07.19	03.08.19	6	P/16/06/19	28.01.20	10.02.20

17.REPEAT: Station Master

No. of courses planned	08	Class Room Strength=	
No. of Staff to be Trained=		No. of Working Days=	10 days 1 sub. 20 days more than 1 sub.

Training Programme :-

Sl.No.	Course Code	From	To	Sl.No.	Course Code	From	To
1	RC/17/01/19	05.08.19	17.08.19	5	RC/17/03/19	16.12.19	27.12.19
2	RC/17/01A/19	05.08.19	29.08.19	6	RC/17/03A/19	16.12.19	08.01.20
3	RC/17/02/19	21.10.19	04.11.19	7	RC/17/04/19	03.02.20	13.02.20
4	RC/17/02A/19	21.10.19	16.11.19	8	RC/17/04A/19	03.02.20	25.02.19

18.REPEAT : GUARD

No. of courses planned	10	Class Room Strength=	
No. of Staff to be Trained=		No. of Working Days=	10 days 1 sub. 20 days more than 1 sub.

Training Programme :-

Sl.No.	Course Code	From	To	Sl.No.	Course Code	From	To
1	RC/18/01/19	13.05.19	23.05.19	6	RC/17/03A/18	09.10.19	04.11.19
2	RC/18/01A/19	13.05.19	04.06.19	7	RC/17/04/18	02.12.19	12.12.19
3	RC/18/02/19	22.07.19	01.08.19	8	RC/17/04A/18	02.12.19	24.12.19
4	RC/18/02A/19	22.07.19	14.08.19	9	RC/17/05/18	10.02.20	20.02.20
5.	RC/18/03/19	09.10.19	19.10.19	10	RC/17/05A/18	10.02.20	03.03.20

19.Promotion : Section Controller

No. of courses planned	03	Class Room Strength=	35
No. of Staff to be Trained=	105	No. of Working Days=	30

Allotment of Seats to Divisions

East Central Railway			Eastern Railway				Total
DHN	MGS	DNR	HWH	SDAH	ASN	MLDT	
5	5	5	5	5	5	5	35

Training Programme

Sl.No.	Course Code	From	To
1	P/19/01/19	13.08.19	17.09.19
2	P/19/02/19	09.10.19	16.11.19
3	P/19/03/19	26.12.19	29.01.20

TRANSPORTATION RULES FOR TECHNICAL SUPERVISORS

20.Course of Transportation Rules for : JE/SE/(C&W), JE/SE(ELC.), JE/SE(TRD), JE/SE(PW), JE/SE(W) & SE/SSE(LOCO)

No. of courses planned	06	Class Room Strength=	35
No. of Staff to be Trained=	210	No. of Working Days=	3 weeks

Allotment of Seats to Divisions

East Central Railway			Eastern Railway				Total
DHN	MGS	DNR	HWH	SDAH	ASN	MLDT	
5	5	5	5	5	5	5	35

Training

Sl.No.	Course Code	From	To	Sl.No.	Course Code	From	To
1	T/20/01/19	01.04.19	19.04.19	4	T/20/04/19	18.11.19	07.12.19
2	T/20/02/19	03.06.19	21.06.19	5	T/20/05/19	06.01.20	24.01.20
3.	T/20/03/19	05.08.19	23.08.19	6	T/20/06/19	16.03.20	04.04.20

COMMERCIAL

21. Refresher : CS/CC/TS/Dy. TS/TE/Sr. TE/ECRC/TTI/CTI/Dy. CTI

No. of courses planned	03	Class Room Strength=	35
No. of Staff to be Trained=	140	No. of Working Days=	06

Allotment of Seats to Divisions

East Central Railway			Eastern Railway				Total
DHN	MGS	DNR	HWH	SDAH	ASN	MLDT	
5	5	5	5	5	5	5	35

Training Programme

Sl.No.	Course Code	From	To
1	R/21/01/19	13.05.19	18.05.19
2	R/21/02/19	26.08.19	31.08.19
3	R/21/03/19	27.01.20	01.02.20

22. INITIAL/ PROMOTIONAL : TICKET EXAINER

No. of courses planned	06	Class Room Strength=	35
No. of Staff to be Trained=	210	No. of Working Days=	26

Allotment of Seats to Divisions

East Central Railway			Eastern Railway				Total
DHN	MGS	DNR	HWH	SDAH	ASN	MLDT	
5	5	5	5	5	5	5	35

Training Programme

Sl.No.	Course Code	From	To	Sl.No.	Course Code	From	To
1	IP/22/01/19	15.04.19	15.05.19	4	IP/22/04/19	11.11.19	11.12.19
2	IP/22/02/19	17.06.19	16.07.19	5	IP/22/05/19	20.01.20	18.02.20
3.	IP/22/03/19	19.08.19	17.09.19	6	IP/22/06/19	02.03.20	02.04.20

23. INITIAL / PROMOTIONAL : COMMERCIAL CLERK

No. of courses planned	06	Class Room Strength=	35
No. of Staff to be Trained=	210	No. of Working Days=	20

Allotment of Seats to Divisions

East Central Railway			Eastern Railway				Total
DHN	MGS	DNR	HWH	SDAH	ASN	MLDT	
5	5	5	5	5	5	5	35

Training Programme

Sl.No.	Course Code	From	To	Sl.No.	Course Code	From	To
1	IP/23/01/19	15.04.19	08.05.19	4	IP/23/04/19	11.11.19	04.12.19
2	IP/23/02/19	17.06.19	09.07.19	5	IP/23/05/19	20.01.20	11.02.20
3.	IP/23/03/19	19.08.19	10.09.19	6	IP/23/06/19	02.03.20	26.03.20

24.INITIAL / PROMOTIOAL : ECRC

No. of courses planned	06	Class Room Strength=	35
No. of Staff to be Trained=	210	No. of Working Days=	26

Allotment of Seats to Divisions

East Central Railway			Eastern Railway				Total
DHN	MGS	DNR	HWH	SDAH	ASN	MLDT	
5	5	5	5	5	5	5	35

Training Programme

Sl.No.	Course Code	From	To	Sl.No.	Course Code	From	To
1	IP/24/01/19	15.04.19	15.05.19	4	IP/24/04/19	11.11.19	11.12.19
2	IP/24/02/19	17.06.19	16.07.19	5	IP/24/05/19	20.01.20	18.02.20
3.	IP/24/03/19	19.08.19	17.09.19	6	IP/24/06/19	02.03.20	02.04.20

25.Initial/Promotion- Commercial Apprentice.

No. of courses planned =	06	Class Room Strength =	35
No. of Staff to be Trained =	140	No. of Working Days =	20

Allotment of Seats to Divisions.

East Central Railway			Eastern Railway				Total
DHN	MGS	DNR	HWH	SDAH	ASN	MLDT	
5	5	5	5	5	5	5	35

Training Programme

Sl.No.	Course Code	From	To	Sl.No.	Course Code	From	To
1	IP/25/01/19	15.04.19	08.05.19	4	IP/25/04/19	11.11.19	04.12.19
2	IP/25/02/19	17.06.19	09.07.19	5	IP/25/05/19	20.01.20	11.02.20
3.	IP/25/03/19	19.08.19	10.09.19	6	IP/25/06/19	02.03.20	26.03.20

26.PROMOTIOAL : COMMERCIAL SUPERVISOR

No. of courses planned	01	Class Room Strength=	21
No. of Staff to be Trained=	21	No. of Working Days=	57

Allotment of Seats to Divisions

East Central Railway			Eastern Railway				Total
DHN	MGS	DNR	HWH	SDAH	ASN	MLDT	
3	3	3	3	3	3	3	21

Training Programme

Sl.No.	Course Code	From	To
1	IP/26/01/18	01.07.2019	06.09.2019

27.PROMOTIOAL : CTI/Dy. CTI

No. of courses planned	02	Class Room Strength=	21
No. of Staff to be Trained=	42	No. of Working Days=	26

Allotment of Seats to Divisions

East Central Railway			Eastern Railway				Total
DHN	MGS	DNR	HWH	SDAH	ASN	MLDT	
3	3	3	3	3	3	3	21

Training Programme

Sl.No.	Course Code	From	To
1	P/27/01/19	19.08.19	17.09.19
2	P/27/02/19	20.01.20	18.02.20

28. REPEAT : CC/TE/ECRC

No. of courses planned	02	Class Room Strength=	
No. of Staff to be Trained=		No. of Working Days=	10

Training Programme

Sl.No.	Course Code	From	To	Sl.No.	Course Code	From	To
1	RC/28/01/19	03.06.19	14.06.19	3	RC/28/03/19	16.12.19	27.12.19
2	RC/28/02/19	19.08.19	29.08.19	4	RC/28/04/19	16.03.20	26.03.20

PERSONNEL

29. REFRESHER : CH/OS

No. of courses planned	03	Class Room Strength=	21
No. of Staff to be Trained=	63	No. of Working Days=	06

Allotment of Seats to Divisions

East Central Railway			Eastern Railway				Total
DHN	MGS	DNR	HWH	SDAH	ASN	MLDT	
3	3	3	3	3	3	3	21

Training Programme

Sl.No.	Course Code	From	To
1	R/29/01/19	22.04.19	27.04.19
2	R/29/02/19	05.08.19	10.08.19
3.	R/29/03/19	16.12.19	21.12.19

30. PROMOTIONAL : OS/HD. CLERK

No. of courses planned	03	Class Room Strength=	14
No. of Staff to be Trained=	42	No. of Working Days=	06

Allotment of Seats to Divisions

East Central Railway			Eastern Railway				Total
DHN	MGS	DNR	HWH	SDAH	ASN	MLDT	
2	2	2	2	2	2	2	14

Training Programme

Sl.No.	Course Code	From	To
1	P/30/01/19	13.05.19	18.05.19
2	P/30/02/19	19.09.19	25.09.19
3.	P/30/03/19	10.02.20	15.02.20

STORE

31. REFRESHER : OS-I/II/HD. CLERK

No. of courses planned	03	Class Room Strength=	28
No. of Staff to be Trained=	84	No. of Working Days=	06

Allotment of Seats to Divisions

East Central Railway			Eastern Railway				Total
DHN	MGS	DNR	HWH	SDAH	ASN	MLDT	
4	4	4	4	4	4	4	28

Training Programme

Sl.No.	Course Code	From	To
1	R/31/01/19	22.04.19	27.04.19
2	R/31/02/19	21.10.19	26.10.19
3.	R/31/03/19	13.01.20	18.01.20

32.INITIAL PROMOTIONAL : CLERK-I/II

No. of courses planned	03	Class Room Strength=	28
No. of Staff to be Trained=	84	No. of Working Days=	28

Allotment of Seats to Divisions

East Central Railway			Eastern Railway				Total
DHN	MGS	DNR	HWH	SDAH	ASN	MLDT	
4	4	4	4	4	4	4	28

Training Programme

Sl.No.	Course Code	From	To
1	IP/32/01/19	08.07.19	08.08.19
2	IP/32/02/19	18.11.19	19.12.19
3.	IP/32/03/19	03.02.20	05.03.19

33. REFRESHER : DMS

No. of courses planned	05	Class Room Strength=	35
No. of Staff to be Trained=	175	No. of Working Days=	11

Allotment of Seats to Divisions

East Central Railway			Eastern Railway				Total
DHN	MGS	DNR	HWH	SDAH	ASN	MLDT	
5	5	5	5	5	5	5	35

Training Programme

Sl.No.	Course Code	From	To
1	R/33/01/19	01.04.19	12.04.19
2	R/33/02/19	10.06.19	21.06.19
3.	R/33/03/19	29.07.19	09.08.19
4.	R/33/04/19	14.10.19	25.10.19
5.	R/33/05/19	17.02.20	28.02.20

34.REFRESHER : STORE CLERK

No. of courses planned	02	Class Room Strength=	35
No. of Staff to be Trained=	70	No. of Working Days=	12

Allotment of Seats to Divisions

East Central Railway			Eastern Railway				Total
DHN	MGS	DNR	HWH	SDAH	ASN	MLDT	
5	5	5	5	5	5	5	35

Training Programme

Sl.No.	Course Code	From	To
1	R/34/01/18	13.05.19	25.05.19
2	R/34/02/18	14.10.19	26.10.19

35.REFRESHER : SR. CLERK

No. of courses planned	03	Class Room Strength=	21
No. of Staff to be Trained=	63	No. of Working Days=	11

Allotment of Seats to Divisions

East Central Railway			Eastern Railway				Total
DHN	MGS	DNR	HWH	SDAH	ASN	MLDT	
3	3	3	3	3	3	3	21

Training Programme

Sl.No.	Course Code	From	To
1	R/35/01/19	22.04.19	03.05.19
2	R/35/02/19	09.09.19	20.09.19
3.	R/35/03/19	06.01.20	17.01.20

36.INITIAL / PROMOTIONAL : DMS(STORE)

No. of courses planned	02	Class Room Strength=	35
No. of Staff to be Trained=	70	No. of Working Days=	30

Allotment of Seats to Divisions

East Central Railway			Eastern Railway				Total
DHN	MGS	DNR	HWH	SDAH	ASN	MLDT	
5	5	5	5	5	5	5	35

Training Programme

Sl.No.	Course Code	From	To
1	IP/36/01/19	13.05.19	18.06.19
2	IP/36/02/19	06.01.20	08.02.20

ENGINEERING**37.REFRESHER :SSE/JE(PW.)**

No. of courses planned	06	Class Room Strength=	35
No. of Staff to be Trained=	210	No. of Working Days=	12

Allotment of Seats to Divisions

East Central Railway			Eastern Railway				Total
DHN	MGS	DNR	HWH	SDAH	ASN	MLDT	
5	5	5	5	5	5	5	35

Training Programme

Sl.No.	Course Code	From	To
1	R/37/01/19	08.04.19	22.04.19
2	R/37/02/19	06.06.19	19.06.19
3.	R/37/03/19	13.08.19	27.08.19
4.	R/37/04/19	09.10.19	22.10.19
5.	R/37/05/19	09.12.19	21.12.19
6.	R/37/06/19	03.02.20	15.02.20

38.INITIAL/Promotional(30% LDCE) : SSE/JE/P.WAY : Phase-I=04 months & Phase-II=02 months

No. of courses planned	04	Class Room Strength=	35
No. of Staff to be Trained=	140	No. of Working Days=	Ph-I=4months Ph-II=2months

Allotment of Seats to Divisions

East Central Railway			Eastern Railway				Total
DHN	MGS	DNR	HWH	SDAH	ASN	MLDT	
5	5	5	5	5	5	5	35

Training Programme

Sl.No.	Course Code	From	To
1	T/38/01/19 PHASE-I	01.04.19	31.07.19
2	T/38/02/19 PHASE-II	09.10.19	09.12.19
3.	T/38/03/19 PHASE-I	01.07.19	31.10.19
4.	T/38/04/19 PHASE-II	01.01.20	29.02.20

39.REPEAT : SSE/JE/Pway

No. of courses planned	02	Class Room Strength=	
No. of Staff to be Trained=		No. of Working Days=	10/Subject

Training Programme

Sl.No.	Course Code	From	To
1	RC/39/1/19 (for ph-I)	02.09.19	12.09.19
2	RC/39/2/19 (for Ph-I)	02.12.19	12.12.19
3	RC/39/3/19(for Ph-II)	06.01.20	16.01.20
4	RC/39/4/19(for Ph-II)	20.04.20	30.04.20
5	RC/39/5/19 (JE to SSE/P)	14.10.19	24.10.19
6	RC/39/6/19 (JE to SSE/P)	20.04.20	30.04.20

40.PROMOTIONAL : JE to SSE/P.WAY

No. of courses planned	02	Class Room Strength=	35
No. of Staff to be Trained=	70	No. of Working Days=	1.5months

Allotment of Seats to Divisions

East Central Railway			Eastern Railway				Total
DHN	MGS	DNR	HWH	SDAH	ASN	MLDT	
5	5	5	5	5	5	5	35

Training Programme

Sl.No.	Course Code	From	To
1	P/40/1/19	05.08.19	20.09.19
2	P/40/2/19	10.02.20	25.03.20

41.REFRESHER : SSE/JE/(WORKS)

No. of courses planned	06	Class Room Strength=	35
No. of Staff to be Trained=	210	No. of Working Days=	12

Allotment of Seats to Divisions

East Central Railway			Eastern Railway				Total
DHN	MGS	DNR	HWH	SDAH	ASN	MLDT	
5	5	5	5	5	5	5	35

Training Programme

Sl.No.	Course Code	From	To
1	R/41/1/19	08.04.19	23.04.19
2	R/41/2/19	05.08.19	20.08.19
3.	R/41/3/19	19.08.19	31.08.19
4.	R/41/4/19	09.09.19	23.09.19
5.	R/41/5/19	06.01.20	20.01.20
6.	R/41/6/19	03.02.20	17.02.20

42.PROMOTIONAL : SSE/JE/WORKS

No. of courses planned	02	Class Room Strength=	35
No. of Staff to be Trained=	70	No. of Working Days=	02months

Allotment of Seats to Divisions

East Central Railway			Eastern Railway				Total
DHN	MGS	DNR	HWH	SDAH	ASN	MLDT	
5	5	5	5	5	5	5	35

Training Programme

Sl.No.	Course Code	From	To
1	P/42/1/19	01.07.19	31.08.19
2	P/42/2/19	09.12.19	09.02.19

43.INITIAL : SSE/(WORKS) : Ph-I=03 months &Ph-II=02 months

No. of courses planned	04	Class Room Strength=	35
No. of Staff to be Trained=	140	No. of Working Days=	Ph-I=03months Ph-II=02months

Allotment of Seats to Divisions

East Central Railway			Eastern Railway				Total
DHN	MGS	DNR	HWH	SDAH	ASN	MLDT	
5	5	5	5	5	5	5	35

Training Programme

Sl.No.	Course Code	From	To
1	T/43/01/19 PHASE-I	29.04.19	29.07.19
2	T/43/02/19 PHASE-II	04.11.19	03.01.20
3.	T/43/03/19 PHASE-I	22.07.19	21.10.19
4.	T/43/04/19 PHASE-II	13.01.20	17.03.20

44.INITIAL : JE/(WORKS) : Ph-I=03 months &Ph-II=03 months

No. of courses planned	04	Class Room Strength=	35
No. of Staff to be Trained=	140	No. of Working Days=	Ph-I=03months Ph-II=03months

Allotment of Seats to Divisions

East Central Railway			Eastern Railway				Total
DHN	MGS	DNR	HWH	SDAH	ASN	MLDT	
5	5	5	5	5	5	5	35

Training Programme

Sl.No.	Course Code	From	To
1	T/44/01/19 PHASE-I	29.04.19	29.07.19
2	T/44/02/19 PHASE-II	04.11.19	03.02.20
3.	T/44/03/19 PHASE-I	22.07.19	21.10.19
4.	T/44/04/19 PHASE-II	13.01.20	13.04.20

45.REPEAT : SSE/JE/(WORKS)

No. of courses planned	03	Class Room Strength=	
No. of Staff to be Trained=		No. of Working Days=	10/Subject

Training Programme

Sl.No.	Course Code	From	To
1	RC/45/1/19	22.04.19	02.05.19
2	RC/45/2/19	02.09.19	12.09.19
3	RC/45/3/19	16.03.20	26.03.20

46.REFRESHER : SSE/JE/(DRAWING)

No. of courses planned	05	Class Room Strength=	35
No. of Staff to be Trained=	175	No. of Working Days=	15

Allotment of Seats to Divisions

East Central Railway			Eastern Railway				Total
DHN	MGS	DNR	HWH	SDAH	ASN	MLDT	
5	5	5	5	5	5	5	35

Training Programme

Sl.No.	Course Code	From	To
1	R/46/1/19	08.04.19	25.04.19
2	R/46/2/19	10.06.19	26.06.19
3.	R/46/3/19	13.08.19	30.08.19
4.	R/46/4/19	02.12.19	18.12.19
5.	R/46/5/19	10.02.20	26.02.20

47.REPEAT : SSE/JE/(DRAWING)

No. of courses planned	03	Class Room Strength=	
No. of Staff to be Trained=		No. of Working Days=	10/Subject

Training Programme

Sl.No.	Course Code	From	To
1	RC/47/01/19	22.04.19	02.05.19
2	RC/47/02/19	19.08.19	29.08.19
3	RC/47/03/19	18.01.20	29.01.20

48.INITIAL : SSE/JE/(DRAWING)

No. of courses planned	04	Class Room Strength=	35
No. of Staff to be Trained=	140	No. of Working Days=	Ph-I=3months Ph-II=2months

Allotment of Seats to Divisions

East Central Railway			Eastern Railway				Total
DHN	MGS	DNR	HWH	SDAH	ASN	MLDT	
3	3	3	3	3	3	3	21

Training Programme

Sl.No.	Course Code	From	To
1	T/48/01/19 PHASE-I	01.05.19	31.07.19
2	T/48/02/19 PHASE-II	12.11.19	13.01.19
3.	T/48/03/19 PHASE-I	10.09.19	15.12.19
4.	T/48/04/19 PHASE-II	03.02.20	04.04.20

49.REFRESHER : SSE/JE/(BR.)

No. of courses planned	03	Class Room Strength=	35
No. of Staff to be Trained=	105	No. of Working Days=	21

Allotment of Seats to Divisions

East Central Railway			Eastern Railway				Total
DHN	MGS	DNR	HWH	SDAH	ASN	MLDT	
			5	5	5	5	35

Training Programme

Sl.No.	Course Code	From	To
1	R/49/1/19	06.05.19	29.05.19
2	R/49/2/19	05.08.19	30.08.19
3	R/49/3/19	25.11.19	18.12.19

50.INITIAL : SSE/JE/(BR.)

No. of courses planned	02	Class Room Strength=	35
No. of Staff to be Trained=	70	No. of Working Days=	21

Allotment of Seats to Divisions

East Central Railway			Eastern Railway				Total
DHN	MGS	DNR	HWH	SDAH	ASN	MLDT	
			5	5	5	5	35

Training Programme

Sl.No.	Course Code	From	To
1	T/50/01/19	06.05.19	29.05.19
2	T/50/02/19	05.08.19	30.08.19
3	T/50/03/19	25.11.19	18.12.19

51.REFRESHER :TECHNICIAN/BR.

No. of courses planned	04	Class Room Strength=	12
No. of Staff to be Trained=	48	No. of Working Days=	21

Allotment of Seats to Divisions

East Central Railway			Eastern Railway				Total
DHN	MGS	DNR	HWH	SDAH	ASN	MLDT	
-	-	-	3	3	3	3	12

Training Programme

Sl.No.	Course Code	From	To
1	R/51/1/19	06.06.19	29.06.19
2	R/51/2/19	02.09.19	25.09.19
3.	R/51/3/19	03.02.20	26.02.20
4.	R/51/4/19	11.03.20	03.04.20

52.INITIAL : TECHNICIAN / BR.

No. of courses planned	04	Class Room Strength=	12
No. of Staff to be Trained=	48	No. of Working Days=	21

Allotment of Seats to Divisions

East Central Railway			Eastern Railway				Total
DHN	MGS	DNR	HWH	SDAH	ASN	MLDT	
-	-	-	3	3	3	3	12

Training Programme

Sl.No.	Course Code	From	To
1	T/52/01/19	06.06.19	29.06.19
2	T/52/02/19	02.09.19	25.09.19
3	T/52/03/19	03.02.20	26.02.20
4	T/52/04/19	11.03.20	03.04.20

DISASTER MANAGEMENT

53.DISASTER MANAGEMENT FOR SUPERVISORS : SPECIAL COURSE

No. of courses planned	12	Class Room Strength=	35
No. of Staff to be Trained=	420	No. of Working Days=	04

Allotment of Seats to Divisions

East Central Railway			Eastern Railway				Total
DHN	MGS	DNR	HWH	SDAH	ASN	MLDT	
5	5	5	5	5	5	5	35

Training Programme

Sl.No.	Course Code	From	To
1	SP/53/01/19	22.04.19	25.04.19
2	SP/53/02/19	20.05.19	23.05.19
3.	SP/53/03/19	24.06.19	27.06.19
4.	SP/53/04/19	22.07.19	25.07.19
5.	SP/53/05/19	26.08.19	29.08.19
6.	SP/53/06/19	23.09.19	26.09.19
7.	SP/53/07/19	21.10.19	24.10.19
8.	SP/53/08/19	25.11.19	28.11.19
9.	SP/53/09/19	23.12.19	27.12.19
10.	SP/53/10/19	27.01.20	30.01.20
11.	SP/53/11/19	24.02.20	27.02.20
12.	SP/53/12/19	23.03.20	26.03.20

CUSTOMER CARE

54.CUSTOMER CARE

No. of courses planned	09	Class Room Strength=	35
No. of Staff to be Trained=	315	No. of Working Days=	06

East Central Railway			Eastern Railway				Total
DHN	MGS	DNR	HWH	SDAH	ASN	MLDT	
5	5	5	5	5	5	5	35

Training Programme

Sl.No.	Course Code	From	To	Sl.No.	Course Code	From	To
1	CC/54/01/19	20.05.19	25.05.19	6	CC/54/06/19	14.10.19	19.10.19
2	CC/54/02/19	10.06.19	15.06.19	7.	CC/54/07/19	16.12.19	21.12.19
3.	CC/54/03/19	22.07.19	27.07.19	8	CC/54/08/19	13.01.20	18.01.20
4	CC/54/04/19	19.08.19	24.08.19	9	CC/54/09/19	17.02.20	22.02.20
5	CC/54/05/19	16.09.19	21.09.19				