

वार्षिक प्रशिक्षण कार्यक्रम Annual Training Programme

2024-25



बहु-विषयक क्षेत्रीय रेल प्रशिक्षण संस्थान
MULTI-DISCIPLINARY ZONAL RAILWAY TRAINING INSTITUTE
पूर्व रेलवे, धनबाद, भूली
EASTERN RAILWAY, DHANBAD, BHULI
Website : www.zrtibhuli.com

2024

JANUARY						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

FEBRUARY						
S	M	T	W	T	F	S
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

MARCH						
S	M	T	W	T	F	S
31					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

APRIL						
S	M	T	W	T	F	S
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7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

MAY						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JUNE						
S	M	T	W	T	F	S
30						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

JULY						
S	M	T	W	T	F	S
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7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

AUGUST						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

SEPTEMBER						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

OCTOBER						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

NOVEMBER						
S	M	T	W	T	F	S
31					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

DECEMBER						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

HOLIDAY'S LIST

1	Republic Day	26.01.2024	Friday
2	Dol Jatra	25.03.2024	Monday
3	Holi	26.03.2024	Tuesday
4	ID-UI- Fitr	11.04.2024	Thursday
5	ID UD- Zuha (Bakrid)	17.06.2024	Monday
6	Independence day	15.08.2024	Thursday
7	Ganesh Chaturthi	07.09.2024	Saturday
8	Gandhi Jayanti	02.10.2024	Wednesday
9	Durga Puja (Saptami)	10.10.2024	Thursday
10	Durga Puja (Maha Astami)	11.10.2024	Friday
11	Durga Puja (Maha Navami)	12.10.2024	Saturday
12	Kali Puja / Dipawali	31.10.2024	Thursday
13	Chhat Puja Evening Offering	07.11.2024	Thursday
14	Chhat Puja Dawn Offering	08.11.2024	Friday
15	Guru Nanak's Birthday	15.11.2024	Friday
16	Christmas Day	25.12.2024	Wednesday

ANNUAL TRAINING PROGRAMME

वार्षिक प्रशिक्षण कार्यक्रम

2024-2025



MULTI-DISCIPLINARY ZONAL RAILWAY TRAINING INSTITUTE

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ANNUAL TRAINING PROGRAMME (2024-25)

INDEX

Sl.No.	SUBJECT	PAGE
1)	General Information & Instructions	2-8
2)	Transportation (LOCO PILOT & OPERATING)	9-24
3)	JE/SSE (MECHANICAL/ELECTRICAL/TRACK MACHINE)	25
4)	Commercial	26-30
5)	Disaster Management	31
6)	Accounts, Personnel & Engineering	32

GENERAL INFORMATION & INSTRUCTIONS

(FOR TRAINEE SPARING UNIT)

1. While sending candidates for Initial /Promotional/Repeat/ Special Course training, guidelines issued vide CPTM/Eastern Railway's letter No. TG.398/JPO(Optg)/07 dated 24.05.2007 should be complied.
2. Trainee should be spared/booked for training as per allotment of seats to avoid wastage of training capacity.
3. The trainee should report at MDZTI, Dhanbad/Bhuli one day in advance from the date of commencement of training preferably between 8.00 hrs. to 17 00 hrs.
4. The spare letter of trainee should be strictly as per standard format available at Page- 7 of Annual Training Programme 2024-25.

I) Additional guidelines for sparing of Initial Trainees:

1. The following documents should invariably be sent confidentially in sealed cover, well in advance to MDZTI/Bhuli through Special Messenger.
 - a) Release/Spare letter (as per standard format) should contain photograph of the trainee, duly attested by sparing authority. Besides, holograms should be pasted on office orders, and
 - b) The copy (in original) of appointment letter/letter of de-categorisation.
***NOTE:** The Special Messenger should have his original Identity Card and ORS cheque pass, and required to submit the photocopy of the same at MDZTI, Dhanbad/Bhuli.*
2. The trainee booked for **initial training** should be issued with:
 - a) Release/Spare letter (as per standard format) should contain photograph of the trainee, duly attested by sparing authority. and
 - b) Individual return journey ORS cheque pass.

II) Additional guidelines for sparing of Promotional Trainees:

1. Only those staff who have already been empanelled for promotion by the Sr. DPOs in their respective divisions should be booked for training at MDZTI, Dhanbad/Bhuli.
2. The following documents should invariably be sent confidentially in sealed cover, well in advance to MDZTI/Bhuli through Special Messenger:
 - a) Release/spare letter (as per standard format) should contain photograph of the trainee, duly attested by sparing authority. Besides, holograms should be pasted on office orders, and
 - b) The copy (in original) of promotion order.
(In case of LP/ALP, where it is not always possible to send the copy of the promotion order, a letter listing the name of the candidates along with attested passport/stamp size photograph, attested specimen signature of the concerned candidate and concerned Branch Officer's letter of booking for training should be sent confidentially in a sealed cover to MDZTI/Bhuli/Dhanbad by the Technical Training School/Division/Station /Unit/Depot/Hd. Qtrs. etc.)

NOTE: The Special Messenger should have his original Identity Card and ORS cheque pass, and required to submit the photocopy of the same at MDZTI, Dhanbad/Bhuli.

3. The trainee booked for **promotional training** should be issued with:
 - a) Release/spare letter (as per standard format) should contain photograph of the trainee, duly attested by sparing authority. and
 - b) ii. individual return journey ORS cheque pass.

III) Additional guidelines for sparing of Refresher Trainees:

The trainee booked for **refresher training** should be issued with:

- a) Release/spare letter (as per standard format) should contain photograph of the trainee, duly attested by sparing authority. and
- b) Individual return journey ORS cheque pass.

IV) Additional guidelines for sparing of Repeat Trainees:

1. For repeat course (in case of failure in Initial/Promotion), the trainee should be spared strictly as per provisions of Railway Board vide RBE No. 145/2006 available at Page No- 5 of Annual Training Programme 2024-25.
2. The following documents should invariably be sent confidentially in sealed cover, well in advance to MDZTI/Bhuli through Special Messenger.
 - a) Release/spare letter (as per standard format) should contain photograph of the trainee, duly attested by sparing authority. Besides, holograms should be pasted on office orders, and
 - b) The copy (in original) of appointment letter/letter of decategorisation.

NOTE: The Special Messenger should have his original Identity Card and ORS cheque pass, and required to submit the photocopy of the same at MDZTI, Dhanbad/Bhuli.

3. The trainee booked for **repeat training** should be issued with:
 - a) Release/spare letter (as per standard format) should contain photograph of the trainee, duly attested by sparing authority. and
 - b) individual return journey ORS cheque pass.

NOTE-For any doubt regarding sparing of trainees, please call Md. Kamran, Office Superintendent/MDZTI,Bhuli. CUG-9771423969.(Please call only during office hours)

Examination at the end of Training

1. Examination is held at end of each course as per schedule.
2. As per laid down procedure answer can be given either in Hindi or in English.
3. The duration of examination for each subject in Initial /Promotional/Repeat/ Special Course is three hours. However, the duration of examination at the end of training for each subject of Refresher courses is one hour and thirty minutes.
4. Pass marks in respect of examination will be as under: -

Safety Category -	60%	Non-Safety Category -	50%
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5. Use of mobile phone or any electronic gadget, books, notes etc. are strictly prohibited in the examination hall. Any kind of unfair means in the examination may lead to expulsion.
6. The extracts from the Manual on Management of Training issued by Railway Board is appended below regarding rules applicable for Train passing /Train Running staff **failing twice in prescribed Refresher Course:**

“5.5.2.2 – Staff employed in Train passing /Train running duties, like Station Masters, Cabin master, Cabin Man, Guards and Drivers must pass an appropriate examination at the end of periodical refresher course. In case he fails to pass the prescribed examination, Special arrangement will be made by the Rly. Administration to repeat the refresher course immediately or after a short period, the staff being granted leave as due to cover the intervening period or temporarily deployed in other jobs. However, if they fail in the second attempt also, they would be absorbed in an alternate category. An employee so absorbed in an alternate category is allowed to undertake further course at interval of not less than six months, but such a course is to be taken by the employee availing his / her own leave. On passing the Refresher course examination such staff are reabsorbed in the original category on the occurrence of the first vacancy. “5.5.2.3 – A driver, who also fails twice in the prescribed examination, after refresher course, is to be deployed as Shunter without giving any refresher course prescribed for the Shunters.”
7. Failed Trainees can see their evaluated Answer sheets if they so desire. Subsequently, if the trainee finds an error in totalling of marks or any answer being left unevaluated, may submit a written application in this regard within one month of the result. For Refresher Course the application may be submitted within three days.

RBE No. 145/2006

Government of India
Ministry of Railways
(Railway Board)

RBE No. 145/2006

No.E(MPP)2006/3/32

New Delhi, dated 5.10.06

The General Manager/CAO
All Indian Railways including
Production Units.
CORE/ Allahabad.
Metro Railway/ Kolkata
COFMOW/ New Delhi
The Director General, RDSO/ Lucknow.

Sub:- Training of Apprentices/Trainees—Repeat chance

In continuation of Board's letter No.E(MPP)2000/3/10 dated 10.8.2000, it is clarified that:-

- (a) The trainees/Apprentices other than these covered under the Apprentices Act, 1961 may be granted one repeat chance after failure to complete the prescribed training satisfactorily i.e. the trainees/apprentices will be allowed total of 2 chances only, 1st chance as part of the training course and the 2nd chance which will be without any stipend or any other remuneration.
- (b) The trainees/Apprentices other than these covered under the Apprentices Act, 1961 belonging to OBC category may also be allowed one repeat chance i.e. total of 2 chances and the 2nd chance will be without any stipend or any other remuneration.
- (c) Trainees/Apprentices other than these covered under the Apprentices Act, 1961 belonging to SC/ST be allowed two repeat chances, i.e. a total of 3 chances and the 3rd chance will be without stipend or any other remuneration.

All the other terms and conditions will remain unchanged.


(P. Ananth)
Director(MPP)
Railway Board.

Pay, TA, Pass etc

1. Divisions are required to make necessary arrangements as per system in vogue for payments of the pay and allowance of their staff booked for training at MDZTI/Dhanbad/Bhuli.
2. The sparing unit must issue Return journey ORS pass as per extant rule with the date of validity extended for seven days beyond termination of the course to the Refresher /Promotional course trainees.
3. No ORS, return journey pass will be issued to the trainees from MDZTI/Dhanbad/Bhuli .
4. Normally, trainees are not allowed to leave MDZTI on Holidays and Sundays.
5. 90% attendance is essential for appearing in the examination.

DRESS.

- i. Trainees must wear their respective uniforms during class hours at MDZTI/Dhanbad/Bhuli.
- ii. Newly recruited staff and staff who do not have any prescribed uniform shall wear white shirt and khakhi trousers (For male trainees). The Uniform for lady trainees is white Salwar –Shamij or Saree.

YOGA & MEDITATION: To combat tension, anxiety and to improve the level of concentration and alertness of the trainee, Yoga Training is imparted as per directives issued by Railway Board. Yoga classes are regularly held in the morning.

FORMAT FOR BOOKING OF TRAINEE AT MDZTI / Dhanbad/Bhuli.

1. Name of the trainee (In Capital Letters)
2. Father/Husband's Name (In Capital Letters)
3. Designation:
4. HQ/Divn:
5. Level of Pay:
6. Basic Pay:
7. PF A/C no PRAN No. :
8. DOB:
9. DOA:
10. Qualification:
11. Category: (GEN/SC/ST/OBC)
12. Name of the Course: Duration, from-----to-----
(a) Spl. (b) Refresher
(c) Promotion (d) Initial
13. Duration of last course, attended from ----- to-----
(a) Refresher: Passed /Failed
(b) Promotion: Passed /Failed
(c) Initial: Passed/Failed
14. How many times he /she has attended the course (for the failed candidate only)
Duration (i) from.....to..... (ii) from..... to.....
(iii) from to
15. Appointed in Rly, initially as -----Mode of Apptt-----
16. CL due:
17. LAP due:
18. Special activities, if any:
(a) Sports: - Indoor /Outdoor games (b) Cultural: Song /Musical Instruments
(c) Others:
19. Feed Back from the field unit on the performance of the staff:
20. ORS cheque pass No-----Date-----
Issued by -----

Affix
a recent photograph
of the trainee
attested by the
Controlling Authority
with stamp

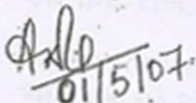
Signature of the Trainee
(To be attested by the
Controlling Authority)

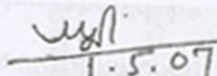
Signature of the
Controlling Authority with stamp

JOINT PROCEDURE ORDER

JOINT PROCEDURE ORDER FOR BOOKING OF STAFF TO ZRTI/BHULI FOR TRAINING COURSES

1. The staff reporting for training at ZRTI/Bhuli, Dhanbad must bring duly filled up sparing format, as per the standard format given in the "Annual Training Programme 2006-07" issued by Principal, ZRTI/Bhuli, Dhanbad. A release letter separately issued by the sparing authority, should be attached to the said sparing format. (Copy of format enclosed)
2. Release letter should contain photograph/photo identity card of the staff duly attested by sparing authority. Besides, holograms should be pasted on office orders for training courses (Initial/Promotional).
3. All the staff booked for training should be issued with individual return journey ORS cheque pass, except in case of ASMs (Initial/Promotional) Course where the course duration is more than 04 months.
4. Prior to booking of staff for Initial/Promotional/ Special course at ZRTI/Bhuli, a copy of the said office order (Promotion/Recruitment i.e in case of promotion copy of promotion order and in case of initial, copy of appointment letter/letter of decategorisation etc.) in original and duly attested photograph of trainee shall be sent confidentially, well in advance to ZRTI/Bhuli through Special Messenger.
5. In case of drivers, where it is not always possible to send the copy of the promotion order, a letter listing the name of the candidates along with attested passport/stamp size photograph, attested specimen signature of the concerned candidate and concerned Branch Officer's letter of booking for training should be sent confidentially in a sealed cover to ZRTI/Bhuli/Dhanbad by the Tech. Training School/Division/Station /Unit/Depot/Hd. Qtrs. etc.
6. After completion of their training at ZRTI/Bhuli, when the staff report back to their previous place of working, the genuineness of the person should be verified by respective unit in-charge.
7. On the completion of Initial/Promotional/Spl. Course, ZRTI/Bhuli shall confirm the respective Units/Division/Workshop/Hd. Qrs. regarding the staff who underwent training at ZRTI/Bhuli, Dhanbad through Special Messenger in prescribed format. In case any discrepancy is noted, it should immediately be brought to the notice for necessary corrective action.


01/5/07
CTPM


1.5.07
CPO/A


01/05/07
Principal/ZRTI

TRANSPORTATION

1.Refresher course

Assistant Loco Pilot/Shunter

NO. OF COURSES PLANNED	NO. OF STAFF TO BE TRAINED	CLASS ROOM STRENGTH	NO. OF WORKING DAYS
12	1260	105	6 (Ref) + 3 (SAFETY CAMP) = 09

Allotment of Seats to Divisions

Eastern Railway				East Central Railway			Total
SDAH	HWH	ASN	MLDT	DHN	DDU	DNR	
10	10	10	10	10	10	10	70

Training Programme.

Sl.No.	Course Code	From	To
1	R/01/01/24	23.04.24	02.05.24
2	R/01/02/24	21.05.24	30.05.24
3	R/01/03/24	18.06.24	27.06.24
4	R/01/04/24	16.07.24	25.07.24
5	R/01/05/24	13.08.24	23.08.24
6	R/01/06/24	10.09.24	19.09.24
7	R/01/07/24	15.10.24	24.10.24
8	R/01/08/24	12.11.24	22.11.24
9	R/01/09/24	10.12.24	19.12.24
10	R/01/10/24	07.01.25	16.01.25
11	R/01/11/24	04.02.25	13.02.25
12	R/01/12/24	01.03.25	11.03.25

2. Refresher course Loco Pilot/Tower Wagon Driver

NO. OF COURSES PLANNED	NO. OF STAFF TO BE TRAINED	CLASS ROOM STRENGTH	NO. OF WORKING DAYS
13	1365	105	6 (Ref) + 3 (SAFETY CAMP)=09

Allotment of Seats to Divisions

Eastern Railway				East Central Railway			Total
SDAH	HWH	ASN	MLDT	DHN	DDU	DNR	
15	15	15	15	15	15	15	105

Training Programme.

Sl.No.	Course Code	From	To
1	R/02/01/24	09.04.24	19.04.24
2	R/02/02/24	07.05.24	16.05.24
3	R/02/03/24	04.06.24	13.06.24
4	R/02/04/24	02.07.24	11.07.24
5	R/02/05/24	30.07.24	08.08.24
6	R/02/06/24	27.08.24	05.09.24
7	R/02/07/24	24.09.24	04.10.24
8	R/02/08/24	29.10.24	11.11.24
9	R/02/09/24	26.11.24	05.12.24
10	R/02/10/24	24.12.24	03.01.25
11	R/02/11/24	21.01.25	30.01.25
12	R/02/12/24	18.02.25	27.02.25
13	R/02/13/24	19.03.25	28.03.25

3. Refresher course Track Machine Operator

NO. OF COURSES PLANNED	NO. OF STAFF TO BE TRAINED	CLASS ROOM STRENGTH	NO. OF WORKING DAYS
13	910	70	9 (Ref) + 3 (SAFETY CAMP)=12

Allotment of Seats to Divisions

Eastern Railway				East Central Railway			Total
SDAH	HWH	ASN	MLDT	DHN	DDU	DNR	
10	10	10	10	10	10	10	70

Training Programme.

Sl.No.	Course Code	From	To
1	R/03/01/24	05.04.24	19.04.24
2	R/03/02/24	03.05.24	16.05.24
3	R/03/03/24	31.05.24	13.06.24
4	R/03/04/24	28.06.24	11.07.24
5	R/03/05/24	26.07.24	08.08.24
6	R/03/06/24	23.08.24	05.09.24
7	R/03/07/24	20.09.24	04.10.24
8	R/03/08/24	25.10.24	11.11.24
9	R/03/09/24	22.11.24	05.12.24
10	R/03/10/24	20.12.24	03.01.25
11	R/03/11/24	17.01.25	30.01.25
12	R/03/12/24	14.02.25	27.02.25
13	R/03/13/24	15.03.25	28.03.25

4. Refresher Course-Train Manager (Guard)

NO. OF COURSES PLANNED	NO. OF STAFF TO BE TRAINED	CLASS ROOM STRENGTH	NO. OF WORKING DAYS
18	1890	105	10 (Ref) + 3 (SAFETY CAMP)=13

Allotment of Seats to Divisions

Eastern Railway				East Central Railway			Total
SDAH	HWH	ASN	MLDT	DHN	DDU	DNR	
15	15	15	15	15	15	15	105

Training Programme

Sl.No.	Course Code	From	To
1	R/04/01/24	01.04.24	16.04.24
2	R/04/02/24	17.04.24	01.05.24
3	R/04/03/24	09.05.24	23.05.24
4	R/04/04/24	24.05.24	07.06.24
5	R/04/05/24	08.06.24	24.06.24
6	R/04/06/24	05.07.24	19.07.24
7	R/04/07/24	20.07.24	03.08.24
8	R/04/08/24	12.08.24	27.08.24
9	R/04/09/24	29.08.24	13.09.24
10	R/04/10/24	23.09.24	08.10.24
11	R/04/11/24	16.10.24	30.10.24
12	R/04/12/24	09.11.24	25.11.24
13	R/04/13/24	27.11.24	11.12.24
14	R/04/14/24	19.12.24	03.01.25
15	R/04/15/24	06.01.25	20.01.25
16	R/04/16/24	31.01.25	14.02.25
17	R/04/17/24	24.02.25	10.03.25
18	R/04/18/24	19.03.25	02.04.25

5. Refresher course

Station Master/Station Manager/YM/CYM/TI (M)/Cabin Master

NO. OF COURSES PLANNED	NO. OF STAFF TO BE TRAINED	CLASS ROOM STRENGTH	NO. OF WORKING DAYS
16	1680	105	12 (Ref) + 3 (SAFETY CAMP)=15

Allotment of Seats to Divisions

Eastern Railway				East Central Railway			Total
SDAH	HWH	ASN	MLDT	DHN	DDU	DNR	
15	15	15	15	15	15	15	105

Training Programme

Sl.No.	Course Code	From	To
1	R/05/01/24	12.04.24	29.04.24
2	R/05/02/24	02.05.24	18.05.24
3	R/05/03/24	23.05.24	08.06.24
4	R/05/04/24	13.06.24	01.07.24
5	R/05/05/24	04.07.24	20.07.24
6	R/05/06/24	25.07.24	10.08.24
7	R/05/07/24	16.08.24	02.09.24
8	R/05/08/24	05.09.24	23.09.24
9	R/05/09/24	17.10.24	04.11.24
10	R/05/10/24	14.11.24	02.12.24
11	R/05/11/24	05.12.24	21.12.24
12	R/05/12/24	26.12.24	11.01.25
13	R/05/13/24	16.01.25	01.02.25
14	R/05/14/24	06.02.25	22.02.25
15	R/05/15/24	24.02.25	12.03.25
16	R/05/16/24	15.03.25	01.04.25

06. Refresher course- Chief Controller, Section Controller.

NO. OF COURSES PLANNED	NO. OF STAFF TO BE TRAINED	CLASS ROOM STRENGTH	NO. OF WORKING DAYS
16	1120	70	06 (Ref) + 03 (SAFETY CAMP)=09

Allotment of Seats to Divisions

Eastern Railway				East Central Railway			Total
SDAH	HWH	ASN	MLDT	DHN	DDU	DNR	
10	10	10	10	10	10	10	70

Training Programme.

Sl.No.	Course Code	From	To
1	R/06/01/24	12.04.24	22.04.24
2	R/06/02/24	02.05.24	11.05.24
3	R/06/03/24	23.05.24	01.06.24
4	R/06/04/24	13.06.24	24.06.24
5	R/06/05/24	04.07.24	13.07.24
6	R/06/06/24	25.07.24	03.08.24
7	R/06/07/24	16.08.24	26.08.24
8	R/06/08/24	05.09.24	16.09.24
9	R/06/09/24	17.10.24	26.10.24
10	R/06/10/24	14.11.24	25.11.24
11	R/06/11/24	05.12.24	14.12.24
12	R/06/12/24	26.12.24	04.01.25
13	R/06/13/24	16.01.25	25.01.25
14	R/06/14/24	06.02.25	15.02.25
15	R/06/15/24	24.02.25	05.03.25
16	R/06/16/24	15.03.25	25.03.25

07. Refresher course- Trains Clerk

NO. OF COURSES PLANNED	NO. OF STAFF TO BE TRAINED	CLASS ROOM STRENGTH	NO. OF WORKING DAYS
16	1120	70	6

Allotment of Seats to Divisions

Eastern Railway				East Central Railway			Total
SDAH	HWH	ASN	MLDT	DHN	DDU	DNR	
10	10	10	10	10	10	10	70

Training Programme.

Sl.No.	Course Code	From	To
1	R/07/01/24	12.04.24	18.04.24
2	R/07/02/24	02.05.24	08.05.24
3	R/07/03/24	23.05.24	29.05.24
4	R/07/04/24	13.06.24	20.06.24
5	R/07/05/24	04.07.24	10.07.24
6	R/07/06/24	25.07.24	31.07.24
7	R/07/07/24	16.08.24	22.08.24
8	R/07/08/24	05.09.24	12.09.24
9	R/07/09/24	17.10.24	23.10.24
10	R/07/10/24	14.11.24	21.11.24
11	R/07/11/24	05.12.24	11.12.24
12	R/07/12/24	26.12.24	01.01.25
13	R/07/13/24	16.01.25	22.01.25
14	R/07/14/24	06.02.25	12.02.25
15	R/07/15/24	24.02.25	01.03.25
16	R/07/16/24	15.03.25	21.03.25

8. Initial/Promotion- Station Master

NO. OF COURSES PLANNED	NO. OF STAFF TO BE TRAINED	CLASS ROOM STRENGTH	NO. OF WORKING DAYS
03	315	105	90

Allotment of Seats to Divisions

Eastern Railway				East Central Railway			Total
SDAH	HWH	ASN	MLDT	DHN	DDU	DNR	
15	15	15	15	15	15	15	105

Training Programme.

Sl.No.	Course Code	From	To
1	IP/08/01/24	13.04.24	27.07.24
2	IP/08/02/24	03.08.24	27.11.24
3	IP/08/03/24	30.11.24	18.03.25

9. Promotion: Section Controller

NO. OF COURSES PLANNED	NO. OF STAFF TO BE TRAINED	CLASS ROOM STRENGTH	NO. OF WORKING DAYS
03	105	35	54

Allotment of Seats to Divisions

Eastern Railway				East Central Railway			Total
SDAH	HWH	ASN	MLDT	DHN	DDU	DNR	
5	5	5	5	5	5	5	35

Training Programme

Sl.No.	Course Code	From	To
1	P/09/01/24	18.05.24	20.07.24
2	P/09/02/24	14.08.24	22.10.24
3	P/09/03/24	28.12.24	28.02.25

10. Initial/Promotion- Cabin Master

NO. OF COURSES PLANNED	NO. OF STAFF TO BE TRAINED	CLASS ROOM STRENGTH	NO. OF WORKING DAYS
02	70	35	36

Allotment of Seats to Divisions

Eastern Railway				East Central Railway			Total
SDAH	HWH	ASN	MLDT	DHN	DDU	DNR	
5	5	5	5	5	5	5	35

Training Programme.

Sl.No.	Course Code	From	To
1	IP/10/01/24	20.04.24	31.05.24
2	IP/10/02/24	16.11.24	28.12.24

11. Initial/Promotion- Train Manager /Goods Guard

NO. OF COURSES PLANNED	NO. OF STAFF TO BE TRAINED	CLASS ROOM STRENGTH	NO. OF WORKING DAYS
05	350	70	50

Allotment of Seats to Divisions

Eastern Railway				East Central Railway			Total
SDAH	HWH	ASN	MLDT	DHN	DDU	DNR	
10	10	10	10	10	10	10	70

Training Programme.

Sl.No.	Course Code	From	To
1	IP/11/01/24	06.04.24	04.06.24
2	IP/11/02/24	08.06.24	06.08.24
3	IP/11/03/24	08.08.24	08.10.24
4	IP/11/04/24	19.10.24	20.12.24
5	IP/11/05/24	04.01.25	03.03.25

12. Initial/Promotion- Trains Clerk.

NO. OF COURSES PLANNED	NO. OF STAFF TO BE TRAINED	CLASS ROOM STRENGTH	NO. OF WORKING DAYS
04	140	35	36

Allotment of Seats to Divisions

Eastern Railway				East Central Railway			Total
SDAH	HWH	ASN	MLDT	DHN	DDU	DNR	
5	5	5	5	5	5	5	35

Training Programme.

Sl.No.	Course Code	From	To
1	IP/12/01/24	08.06.24	20.07.24
2	IP/12/02/24	03.08.24	16.09.24
3	IP/12/03/24	21.09.24	09.11.24
4	IP/12/04/24	11.01.25	21.02.25

13.Promotion: GUARD (Goods-Passenger)

NO. OF COURSES PLANNED	NO. OF STAFF TO BE TRAINED	CLASS ROOM STRENGTH	NO. OF WORKING DAYS
08	840	105	06

Allotment of Seats to Divisions

Eastern Railway				East Central Railway			Total
SDAH	HWH	ASN	MLDT	DHN	DDU	DNR	
15	15	15	15	15	15	15	105

Training Programme :-

Sl.No.	Course Code	From	To
1.	P/13/01/24	02.05.24	08.05.24
2.	P/13/02/24	25.06.24	01.07.24
3.	P/13/03/24	05.08.24	10.08.24
4.	P/13/04/24	16.09.24	21.09.24
5	P/13/05/24	30.10.24	06.11.24
6	P/13/06/24	12.12.24	18.12.24
7	P/13/06/24	22.01.25	28.01.25
8	P/13/06/24	17.02.25	22.02.25

14. Initial/Promotion- Assistant Loco Pilot

NO. OF COURSES PLANNED	NO. OF STAFF TO BE TRAINED	CLASS ROOM STRENGTH	NO. OF WORKING DAYS
09	630	70	24

Allotment of Seats to Divisions

Eastern Railway				East Central Railway			Total
SDAH	HWH	ASN	MLDT	DHN	DDU	DNR	
10	10	10	10	10	10	10	70

Training Programme.

Sl.No.	Course Code	From	To
1	IP/14/01/24	09.04.24	07.05.24
2	IP/14/02/24	14.05.24	10.06.24
3	IP/14/03/24	25.06.24	22.07.24
4	IP/14/04/24	30.07.24	27.08.24
5	IP/14/05/24	03.09.24	01.10.24
6	IP/14/06/24	15.10.24	14.11.24
7	IP/14/07/24	19.11.24	16.12.24
8	IP/14/08/24	24.12.24	21.01.25
9	IP/14/09/24	11.02.25	10.03.25

15. Promotion-Tower Wagon Driver

NO. OF COURSES PLANNED	NO OF STAFF TO BE TRAINED	CLASS ROOM STRENGTH	NO OF WORKING DAYS
9	315	35	25

Allotment of Seats to Divisions

Eastern Railway				East Central Railway			Total
SDAH	HWH	ASN	MLDT	DHN	DDU	DNR	
5	5	5	5	5	5	5	35

Training Programme.

Sl.No.	Course Code	From	To
1	IP/15/01/24	08.04.24	07.05.24
2	IP/15/02/24	13.05.24	10.06.24
3	IP/15/03/24	24.06.24	22.07.24
4	IP/15/04/24	29.07.24	27.08.24
5	IP/15/05/24	02.09.24	01.10.24
6	IP/15/06/24	14.10.24	14.11.24
7	IP/15/07/24	18.11.24	16.12.24
8	IP/15/08/24	23.12.24	21.01.25
9	IP/15/09/24	10.02.25	10.03.25

16. Promotion-ALP/LPS to Loco Pilot

NO. OF COURSES PLANNED	NO. OF STAFF TO BE TRAINED	CLASS ROOM STRENGTH	NO. OF WORKING DAYS
07	490	70	24

Allotment of Seats to Divisions

Eastern Railway				East Central Railway			Total
SDAH	HWH	ASN	MLDT	DHN	DDU	DNR	
10	10	10	10	10	10	10	70

Training Programme.

Sl.No.	Course Code	From	To
1	P/16/01/24	08.04.24	06.05.24
2	P/16/02/24	31.05.24	28.06.24
3	P/16/03/24	20.07.24	17.08.24
4	P/16/04/24	10.09.24	08.10.24
5	P/16/05/24	09.11.24	07.12.24
6	P/16/06/24	04.01.25	31.01.25
7	P/16/07/24	22.02.25	24.03.25

17.Promotion- Loco Pilot (Goods to Passenger)

NO. OF COURSES PLANNED	NO. OF STAFF TO BE TRAINED	CLASS ROOM STRENGTH	NO. OF WORKING DAYS
07	490	70	06

Allotment of Seats to Divisions

Eastern Railway				East Central Railway			Total
SDAH	HWH	ASN	MLDT	DHN	DDU	DNR	
10	10	10	10	10	10	10	70

Training Programme.

Sl.No.	Course Code	From	To
1	P/17/01/24	08.05.24	14.05.24
2	P/17/02/24	29.06.24	05.07.24
3	P/17/03/24	19.08.24	24.08.24
4	P/17/04/24	14.10.24	19.10.24
5	P/17/05/24	09.12.24	14.12.24
6	P/17/06/24	01.02.25	07.02.25
7	P/17/07/24	25.03.25	31.03.25

17(N). Promotion- Loco Pilot (Goods) to Motorman

NO. OF COURSES PLANNED	NO. OF STAFF TO BE TRAINED	CLASS ROOM STRENGTH	NO. OF WORKING DAYS
06	420	70	12

Allotment of Seats to Divisions

Eastern Railway				East Central Railway			Total
SDAH	HWH	ASN	MLDT	DHN	DDU	DNR	
10	10	10	10	10	10	10	70

Training Programme.

Sl.No.	Course Code	From	To
1	P/17N/01/24	16.05.24	29.05.24
2	P/17N/02/24	06.07.24	19.07.24
3	P/17N/03/24	26.08.24	09.09.24
4	P/17N/04/24	21.10.24	04.11.24
5	P/17N/05/24	16.12.24	30.12.24
6	P/17N/06/24	08.02.25	21.02.25

18.REPEAT: Station Master

NO. OF COURSES PLANNED	NO. OF STAFF TO BE TRAINED	CLASS ROOM STRENGTH	NO. OF WORKING DAYS
04	-	-	10 days for 1 sub.

Training Programme:-

Sl.No.	Course Code	From	To
1	RC/18/01/24	16.09.24	26.09.24
2	RC/18/01A/24	16.09.24	09.10.24
3	RC/18/02/24	06.01.25	16.01.25
4	RC/18/02A/24	06.01.25	28.01.25

19. REPEAT: Train Manager /GUARD

NO. OF COURSES PLANNED	NO. OF STAFF TO BE TRAINED	CLASS ROOM STRENGTH	NO. OF WORKING DAYS
8	-	-	10 days for 1 sub.

Training Programme

Sl.No.	Course Code	From	To
1	RC/19/01/24	16.07.24	26.07.24
2	RC/19/01A/24	16.07.24	07.08.24
3	RC/19/02/24	16.09.24	26.09.24
4	RC/19/02A/24	16.09.24	09.10.24
5	RC/19/03/24	16.11.24	27.11.24
6	RC/19/03A/24	16.11.24	09.12.24
7	RC/19/04/22	22.02.25	05.03.25
8	RC/19/04A/22	22.02.25	19.03.25

TRANSPORTATION RULES FOR TECHNICAL SUPERVISORS

20. Initial/Promotion: Track Machine Operator (TT Supervisor)

NO. OF COURSES PLANNED	NO. OF STAFF TO BE TRAINED	CLASS ROOM STRENGTH	NO. OF WORKING DAYS
04	140	35	03 Weeks

Allotment of Seats to Divisions

Eastern Railway				East Central Railway			Total
SDAH	HWH	ASN	MLDT	DHN	DDU	DNR	
5	5	5	5	5	5	5	35

Training Programme.

Sl.No.	Course Code	From	To
1	IP/20/01/24	27.05.24	15.06.24
2	IP/20/02/24	24.08.24	14.09.24
3	IP/20/03/24	16.10.24	06.11.24
4	IP/20/04/24	17.03.25	07.04.25

21.Initial/Promotion- JE/SSE (MECHANICAL)

NO. OF COURSES PLANNED	NO. OF STAFF TO BE TRAINED	CLASS ROOM STRENGTH	NO. OF WORKING DAYS
03	105	35	02 weeks

Allotment of Seats to Divisions

Eastern Railway				East Central Railway			Total
SDAH	HWH	ASN	MLDT	DHN	DDU	DNR	
5	5	5	5	5	5	5	35

Training Programme.

Sl.No.	Course Code	From	To
1	T/21/01/24	13.05.24	25.05.24
2	T/21/02/24	09.08.24	23.08.24
3	T/21/03/24	09.12.24	21.12.24

22.Initial/Promotion- JE/SSE (ELECTRICAL)

NO. OF COURSES PLANNED	NO. OF STAFF TO BE TRAINED	CLASS ROOM STRENGTH	NO. OF WORKING DAYS
04	140	35	04 weeks

Allotment of Seats to Divisions

Eastern Railway				East Central Railway			Total
SDAH	HWH	ASN	MLDT	DHN	DDU	DNR	
5	5	5	5	5	5	5	35

Training Programme.

Sl.No.	Course Code	From	To
1	T/22/01/24	15.04.24	11.05.24
2	T/22/02/24	18.06.24	15.07.24
3.	T/22/03/24	14.10.24	13.11.24
4	T/22/04/24	27.01.25	22.02.25

COMMERCIAL

23. Refresher: CCcumTC/Sr.CC cum TC/CS/CI

NO. OF COURSES PLANNED	NO. OF STAFF TO BE TRAINED	CLASS ROOM STRENGTH	NO. OF WORKING DAYS
12	420	35	06

Allotment of Seats to Divisions

Eastern Railway				East Central Railway			Total
SDAH	HWH	ASN	MLDT	DHN	DDU	DNR	
5	5	5	5	5	5	5	35

Training Programme

Sl.No.	Course Code	From	To
1	R/23/01/24	15.04.24	20.04.24
2	R/23/02/24	13.05.24	18.05.24
3	R/23/03/24	10.06.24	15.06.24
4	R/23/04/24	15.07.24	20.07.24
5	R/23/05/24	19.08.24	24.08.24
6	R/23/06/24	16.09.24	21.09.24
7	R/23/07/24	21.10.24	26.10.24
8	R/23/08/24	18.11.24	23.11.24
9	R/23/09/24	16.12.24	21.12.24
10	R/23/10/24	13.01.25	18.01.25
11	R/23/11/24	17.02.25	22.02.25
12	R/23/12/24	24.03.25	29.03.25

24. INITIAL/ PROMOTION: Commercial-cum-Ticket Clerks

NO. OF COURSES PLANNED	NO. OF STAFF TO BE TRAINED	CLASS ROOM STRENGTH	NO. OF WORKING DAYS
05	175	35	60

Allotment of Seats to Divisions

Eastern Railway				East Central Railway			Total
SDAH	HWH	ASN	MLDT	DHN	DDU	DNR	
05	05	05	05	05	05	05	35

Training Programme

Sl.No.	Course Code	From	To
1	IP/24/01/24	15.04.24	24.06.24
2	IP/24/02/24	29.06.24	09.09.24
3	IP/24/03/24	14.09.24	02.12.24
4	IP/24/04/24	07.12.24	15.02.25
5	IP/24/05/24	03.02.25	15.04.25

25. INITIAL / PROMOTION: Senior Commercial cum Ticket Clerks

NO. OF COURSES PLANNED	NO. OF STAFF TO BE TRAINED	CLASS ROOM STRENGTH	NO. OF WORKING DAYS
05	175	35	60

Allotment of Seats to Divisions

Eastern Railway				East Central Railway			Total
SDAH	HWH	ASN	MLDT	DHN	DDU	DNR	
5	5	5	5	5	5	5	35

Training Programme.

Sl.No.	Course Code	From	To
1	IP/25/01/24	15.04.24	24.06.24
2	IP/25/02/24	29.06.24	09.09.24
3	IP/25/03/24	14.09.24	02.12.24
4	IP/25/04/24	07.12.24	15.02.25
5	IP/25/05/24	03.02.25	15.04.25

26. INITIAL/PROMOTION: Commercial Apprentice

- 1st Phase

NO. OF COURSES PLANNED	NO. OF STAFF TO BE TRAINED	CLASS ROOM STRENGTH	NO. OF WORKING DAYS
03	105	35	60

Allotment of Seats to Divisions

Eastern Railway				East Central Railway			Total
SDAH	HWH	ASN	MLDT	DHN	DDU	DNR	
5	5	5	5	5	5	5	35

Training Programme.

Sl.No.	Course Code	From	To
1	IP/26/01/24	15.04.24	24.06.24
2	IP/26/02/24	29.06.24	09.09.24
3.	IP/26/03/24	07.12.24	15.02.25

27. INITIAL/PROMOTION: Commercial Apprentice – 2nd Phase.

NO. OF COURSES PLANNED	NO. OF STAFF TO BE TRAINED	CLASS ROOM STRENGTH	NO. OF WORKING DAYS
03	105	35	50

Allotment of Seats to Divisions

Eastern Railway				East Central Railway			Total
SDAH	HWH	ASN	MLDT	DHN	DDU	DNR	
5	5	5	5	5	5	5	35

Training Programme.

Sl.No.	Course Code	From	To
1	IP/27/01/24	25.06.24	22.08.24
2	IP/27/02/24	10.09.24	14.11.24
3.	IP/27/03/24	17.02.25	17.04.25

28. PROMOTION: Commercial Supervisors & Inspectors

NO. OF COURSES PLANNED	NO. OF STAFF TO BE TRAINED	CLASS ROOM STRENGTH	NO. OF WORKING DAYS
03	105	35	50

Allotment of Seats to Divisions.

East Central Railway			Eastern Railway				Total
DHN	MGS	DNR	HWH	SDAH	ASN	MLDT	
3	3	3	3	3	3	3	21

Training Programme.

Sl.No.	Course Code	From	To
1	P/28/01/24	25.06.24	22.08.24
2	P/28/02/24	10.09.24	14.11.24
3	P/28/03/24	17.02.25	17.04.25

29. REPEAT: CCcumTC/Sr.CC cum TC/CS/CI/CA

NO. OF COURSES PLANNED	NO. OF STAFF TO BE TRAINED	CLASS ROOM STRENGTH	NO. OF WORKING DAYS
08	-	-	10 days for 1 sub.

Training Programme

Sl.No.	Course Code	From	To
1	RC/29/01/24	18.05.24	29.05.24
2	RC/29/01A/24	18.05.24	10.06.24
3	RC/29/02/24	24.08.24	04.09.24
4	RC/29/02A/24	24.08.24	17.09.24
5	RC/29/03/24	19.10.24	30.10.24
6	RC/29/03A/24	19.10.24	14.11.24
7	RC/29/04/24	06.01.25	16.01.25
8	RC/29/04A/24	06.01.25	28.01.25
9	RC/29/05/24	29.03.25	09.04.25
10	RC/29/05A/24	29.03.25	21.04.25

30. DISASTER MANAGEMENT DISASTER MANAGEMENT FOR SUPERVISORS

NO. OF COURSES PLANNED	NO. OF STAFF TO BE TRAINED	CLASS ROOM STRENGTH	NO. OF WORKING DAYS
12	840	70	04

Allotment of Seats to Divisions

Eastern Railway				East Central Railway			Total
SDAH	HWH	ASN	MLDT	DHN	DDU	DNR	
10	10	10	10	10	10	10	70

Training Programme.

Sl.No.	Course Code	From	To
1	DM/30/01/24	22.04.24	25.04.24
2	DM/30/02/24	20.05.24	23.05.24
3.	DM/30/03/24	24.06.24	27.06.24
4.	DM/30/04/24	22.07.24	25.07.24
5.	DM/30/05/24	19.08.24	22.08.24
6.	DM/30/06/24	23.09.24	26.09.24
7.	DM/30/07/24	21.10.24	24.10.24
8.	DM/30/08/24	25.11.24	28.11.24
9.	DM/30/09/24	16.12.24	19.12.24
10.	DM/39/10/24	20.01.25	23.01.25
11.	DM/30/11/24	17.02.25	20.02.25
12.	DM/30/12/24	24.03.25	27.03.25

ACCOUNTS

Special slot(s) will be provided on demand subject of providing competent supervisor(s) as visiting instructor(s) by the HQ/Divisions, due to non-availability of Accounts instructor(s) at MDZTI, Bhuli

PERSONNEL

Special slot(s) will be provided on demand subject of providing competent supervisor(s) as visiting instructor(s) by the HQ/Divisions, due to non-availability of personnel instructor(s) at MDZTI, Bhuli

ENGINEERING

Special slot(s) will be provided on demand subject of providing competent supervisor(s) as visiting instructor(s) by the HQ/Divisions, due to non-availability of engineering instructor(s) at MDZTI, Bhuli





PCOM.ER



CULTURAL



AUDITORIUM



CLASS ROOM



COMMERCIAL MODEL ROOM



PLAY GROUND



LADIES HOSTEL



TRANSPORTATION MODEL ROOM